

**NORTHERN
REGIONS**

2009

Handbook

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- **Age Verification Form Template**

Provincial Union Contacts

Auckland	P.O. Box 56152 Auckland 1446 Ph: 09 815 4850 Fax: 09 849 5300	Dave Syms Email: dave.syms@aucklandrugby.co.nz Mob: 027 277 9716
Bay of Plenty	P.O. Box 4058 Mt Maunganui 3149 Ph: 07 574 2037 Fax: 07 574 2046	Mike Rogers Email: mike@boprugby.co.nz Mob: 029 478 4292
Counties Manukau	P.O. Box 175 Pukekohe 2340 Ph: 09 237 0033 Fax: 09 237 1172	Cathy Newman Email: cathy.newman@steelers.co.nz Mob: 021 323 986
King Country	P.O. Box 394 Te Kuiti 3941 Ph: 07 878 7545 Fax: 07 878 7540	Josh Standen Email: rdo@kingcountryrugby.co.nz Mob: 027 417 8101
Northland	P.O. Box 584 Whangarei 0140 Ph: 09 438 4743 Fax: 09 438 9185	Greg Shipton Email: greg.s@northlandrugby.co.nz Mob: 021 439 688
North Harbour	P.O. Box 300 492 North Harbour 0752 Ph: 09 447 2100 Fax: 09 447 2101	Miles Marcroft Email: miles@harbourrugby.co.nz Mob: 027 589 4447
Thames Valley	P.O. Box 245 Paeroa 3640	Neil Olesen Email: valleyrugby@xtra.co.nz Mob: 027 482 4947
Waikato	P.O. Box 9507 Hamilton 3240 Ph: 07 839 5675 Fax: 07 838 9911	Paul Hodder Email: paulh@mooloo.co.nz Mob: 021 944 717 Bill Heslop Email: billh@mooloo.co.nz Mob: 021 589 994

Representative Team Contacts

Union	Team	Manager	Mobile	Email
Auckland	Mens B	Paul Gianotti	021 2234132	Paul.Gianotti@stationery.co.nz
	Emerging	Brent Matchett	027 5925101	match@amberale.co.nz
	U20	Craig Liister	021 532942	craig.l@clarksons.co.nz
	U18A	James Bentley	021 362336	jbentley@ohs.school.nz
	U18B	Becky Trethowan	021 2555450	
	U18 Div XV	Grant Truman	021 442455	trumang@skc.school.nz
	U16	Grant Cameron	021 02324425	grant.cameron@dbh.govt.nz
	U14	Kevin King	0274 519442	kingk@marcellin.school.nz
	SS Girls	Mary McLaughlin	027 2461435	marym@wellcare.co.nz
Bay of Plenty	Mens B	Garry McKenna	021 271 5090	garry@centraltransport.co.nz
	U20	Ross Everiss	027 448 7109	ross.everiss@nzrugby.co.nz
	U18	Stephen Jones	027 246 4361	stephen.jones@sca.com
	U16	Gregory Stewart	021 068 7513	greg-nzmaori@hotmail.com
		SS Girls	TBC	
Counties Manukau	Mens B	George Cunningham	027 233 3903	dottyc@xtra.co.nz
	U20	Ken Hainsworth	021 949 213	kenha@fcsp.co.nz
	U18	Mike Tod	0274 908 334	miket@wesley.school.nz
	U16	Daniel Kimi	09 570 3720	daniel.kimi@fleetpartners.co.nz
	U14	Sima Alefaio	021 049 2960	ssalefaio@finlaysonpark.school.nz
		SS Girls	Donella MacPherson	021 504 775
King Country	U18	Jacky Fitzgerald	021 643640	jacqueline.fitzgerald@polic.govt.nz
	U16	Aaron Painter	027 6872699	apainter@windowslive.co.nz
North Harbour	Mens B	Gavin Leonard	027 532 0544	gavin.leonard@police.govt.nz
	U20	Tony Lucas	021 0724094	tony.lucas@nzdf.mil.nz
	U18	Greg Bovaird	0275 618 853	gbovaird@transpac.co.nz
	U16	Tony Gribble	021 853 463	stg@xtra.co.nz
	U14	Jason Harris	021 701 571	jason.harris@paradise.net.nz
		SS Girls	Aumau Tuigamala	
Northland	Mens B	Pat Stevens	021 389104	patrick.stevens@gwf.com.au
	U20	Mark Seymour	0274 346533	Mark.Seymour@acc.co.nz
	U18	Alan Sykes	0274 884998	allans@allens.co.nz
	U18B	Tony Monaghan	021 866904	monzajp@hotmail.com
	U16	John Miller	0274 992970	brad.t@northlandrugby.co.nz
	U14	Darlene Roger	027 2318489	troger@xtra.co.nz
		SS Girls	Rana Paraha	021 1718546

Thames Valley	U18	Erik van Jaaarsveld	021 237 4510	support@tairuapc.co.nz
	U16	Paul Downes	027 485 6270	thames.panel@xtra.co.nz
Waikato	Mens B	Fraser Gibson	0273 855860	fraser.gibson@fonterra.com
	U20	Paul Galletta	021 470529	paul.galletta@police.govt.nz
	U18	Jonnie Peter	021 2531665	pt@camhigh.school.nz
	Harlequins	Dave Hall	0274 947772	hall.dave@xtra.co.nz
	U16	Darin Armstrong	0276 845125	darin.armstrong@kiwibank.co.nz
	U14	Mike Crawford	021 344562	mikec@mooloo.co.nz

Referee Appointments Contacts

All changes to draws **must** be sent to the Northern Regions Referee Administrator:

Kerry Petrie

Email: kerry.petrie@steelers.co.nz

Mob: 027 439 0456

DDI: 09 237 0033

Fax: 09 237 1172

One local Touch Judge will need to be appointed for each fixture unless the appointed referee advises otherwise.

Games up to U18B will be refereed by Northern Region Promising Squad referees. U18A to Development level games will be refereed by Northern Region Zone Squad members.

MENS B

2009 COMPETITION RULES

REFEREES:

New Zealand Domestic Law Variation Rules to apply to this grade. Neutral Referees from the Regional Development Squad will be appointed for all matches, touch judges to be local appointments made by the host Union.

TEAM NUMBERS:

The maximum number of players in each squad is 22. Up to seven substitutes may be made for any reasons. (Refer laws of the Game).

PLAYING TIME:

The period of play shall be 40 minutes in each half with 5 minutes for half time.

MATCH POINTS:

Match points are to be awarded as 4 for a Win, 2 for a Draw, 1 for a loss within 7 points and 1 bonus point for 4 tries or more.

MATCH RESULTS:

Notification of results must be faxed / emailed through to your Provincial Union by 9.00am on the Monday preceding the game. The Provincial Unions will then send onto North Harbour RFU who will collate results / points tables each week.

AFTERMATCH FUNCTIONS:

Two pins to be presented 1 to opposition Captain and 1 to opposition player of the day,

ORDERING OFF & SIN BIN NOTIFICATION:

Notification of all ordering offs and sin bins must be sent to the North Harbour Rugby Union, Fax 09 447 2101 attention Kim Cordes or email kim@harbourrugby.co.nz. See 6. below for procedure on Home Unions dealing with disciplinary proceedings.

BEHAVIOUR STANDARDS:

Teams are reminded that they are ambassadors to the sport, and to their Union, respect and good behaviour at all times. Bad language will not be tolerated on or off the field from player's coaches and managers.

UNDER 20 RUGBY

2009 COMPETITION RULES

REFEREES:

New Zealand Domestic Law Variation Rules to apply to this grade. Neutral Referees from the Regional Development Squad will be appointed for all matches, touch judges to be local appointments made by the host Union.

TEAM NUMBERS:

The maximum number of players in each squad is 22. Up to seven substitutes may be made for any reasons. (Refer laws of the Game).

PROOF OF AGE:

It is the responsibility of the Manager of each team to carry with him / her proof that all players in the team comply with the age limit.

Please use the template that will be used by all Northern Region teams.

Players must be under 20 as of the 1st January 2009.

PLAYING TIME:

The period of play shall be 40 minutes in each half with 5 minutes for half time.

MATCH POINTS:

Match points are to be awarded as 4 for a Win, 2 for a Draw, 1 for a loss within 7 points and 1 bonus point for 4 tries or more.

MATCH RESULTS:

Notification of results must be faxed / emailed through to your Provincial Union by 9.00am on the Monday preceding the game. The Provincial Unions will then send onto North Harbour RFU who will collate results / points tables each week.

AFTERMATCH FUNCTIONS:

Two pins to be presented 1 to opposition Captain and 1 to opposition player of the day,

ORDERING OFF & SIN BIN NOTIFICATION:

Notification of all ordering offs and sin bins must be sent to the North Harbour Rugby Union, Fax 09 447 2101 attention Kim Cordes or email kim@harbourrugby.co.nz.

See 6. below for procedure on Home Unions dealing with disciplinary proceedings.

BEHAVIOUR STANDARDS:

Teams are reminded that they are ambassadors to the sport, and to their Union, respect and good behaviour at all times. Bad language will not be tolerated on or off the field from player's coaches and managers.

UNDER 16 and 18 RUGBY 2008 COMPETITION RULES

REFEREES:

New Zealand Domestic Law Variation Rules to apply to this grade. Neutral Referees from the Regional Development Squad will be appointed for all U18A matches. U18B & U16 will be appointed from the Northern Region Promising Squad. Touch judges to be local appointments made by the host Union.

TEAM NUMBERS:

The maximum number of players in each squad for each game is 22. Up to seven substitutes may be made for any reasons. (Refer Laws of the Game).

PROOF OF AGE:

It is the responsibility of the Manger of each team to carry with him / her proof that all players in the team comply with the age limit.

Please use the attached template that will be used by all Northern Region Teams.

Players must be Under 16 / 18 as of the 1st January, 2009.

PLAYING TIME:

The period of play shall be 35 minutes in each half with 5 minutes for half time.

MATCH POINTS:

Match points are to be awarded as 4 for a Win, 2 for a Draw, 1 for a loss within 7 points and 1 bonus point for 4 tries or more.

MATCH RESULTS;

Notification of results must be faxed / emailed through to your Provincial Union by 9.00am on the Monday preceding the game. The Provincial Unions will then send onto North Harbour RFU who will collate results / points tables each week.

AFTERMATCH FUNCTIONS:

Two pins to be presented 1 to opposition Captain and 1 to opposition player of Day,

ORDERING OFF:

Notification of all ordering offs and sin bins must be sent to the North Harbour Rugby Union, Fax 09 447 2101 attention Kim Cordes or email kim@harbourrugby.co.nz.

See 6. below for procedure on Home Unions dealing with disciplinary proceedings.

BEHAVIOUR STANDARDS:

Teams are reminded that they are ambassadors to the sport, and to their Union, respect and good behaviour should be maintained at all times. Bad language will not be tolerated on or off the field from player's coaches and managers.

UNDER 14 RUGBY

2009 COMPETITION RULES

REFEREES:

New Zealand Domestic Law Variation Rules to apply to this grade.
Neutral Referees from the Northern Region Promising Squad will be appointed for all matches.
Touch judges to be local appointments made by the host Union.

TEAM NUMBERS:

The maximum number of players in each squad per game is 22. Up to seven substitutes may be made for any reasons. (Refer laws of the Game).

PROOF OF AGE:

It is the responsibility of the Manager of each team to carry with him / her proof that all players in the team comply with the age limit.

Please use the attached template that will be used by all Northern Region Teams.

Players must be under 14 as of the 1st January 2009.

WEIGHT RESTRICTION:

The weight limit is 80kg or under for every match. Weigh-ins are mandatory prior to each game and are to be supervised by the two team managers.

PLAYING TIME:

The period of play shall be 35 minutes in each half with 5 minutes for half time.

MATCH RESULTS:

Notification of results must be faxed / emailed through to your Provincial Union by 9.00am on the Monday preceding the game. The Provincial Unions will then send onto North Harbour RFU who will collate results / points tables each week.

DRESS CODE:

Suggested player dress - Tracksuit and Polo Shirt.

ORDERING OFF:

Notification of all ordering offs and sin bins must be sent to the North Harbour Rugby Union, Fax 09 447 2101 attention Kim Cordes or email kim@harbourrugby.co.nz.

See 6. below for procedure on Home Unions dealing with disciplinary proceedings.

BEHAVIOUR STANDARDS:

Teams are reminded that they are ambassadors to the sport, and to their Union, respect and good behaviour at all times. Bad language will not be tolerated on or off the field from player's coaches and managers.

SECONDARY SCHOOL GIRLS RUGBY

2009 COMPETITION RULES

REFEREES:

New Zealand Domestic Law Variation Rules to apply to this grade. Neutral Referees from the Northern Region Promising Squad will be appointed for all matches. Touch judges to be local appointments made by the host Union.

SCRUMS:

Scrums are uncontested. No. 8 can pick the ball from the base of scrum.

TEAM NUMBERS:

The maximum number of players in each squad per game is 22. Up to seven substitutes may be made for any reason. (Refer Laws of the Game)

PROOF OF AGE:

It is the responsibility of the Manager of each team to carry with him / her proof that all players in the team comply with the age limit.

Please use the template that will be used by all Northern Region teams.

Players must be under 19 as of the 1st January 2009.

PLAYING TIME:

The period of play shall be 30 minutes in each half with 5 minutes for half time.

MATCH RESULTS:

Notification of results must be faxed / emailed through to your Provincial Union by 9.00am on the Monday preceding the game. The Provincial Unions will then send onto North Harbour Rugby Union who will collate results / points tables each week.

AFTERMATCH FUNCTIONS:

Two pins to be presented, one to opposition Captain and one to the opposition Player of the Day.

DRESS CODE:

Suggested player dress – Tracksuit and polo shirt.

ORDERING OFF:

Notification of all ordering offs and sin bins must be sent to the North Harbour Rugby Union, Fax 09 447 2101 attention Kim Cordes or email kim@harbourrugby.co.nz.

See 6. below for procedure on Home Unions dealing with disciplinary proceedings.

BEHAVIOUR STANDARDS:

Teams are reminded that they are ambassadors to the sport and to their Union, respect and good behaviour at all times. Bad language will not be tolerated on or off the field from players' coaches and managers.

3. Draws

MENS B

DATE	HOME TEAM	AWAY TEAM
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WEEK 1

22/08/2009	Bay of Plenty	Waikato
22/08/2009	North Harbour	Northland
22/08/2009	Counties Manukau	BYE
22/08/2009	Auckland EP	Auckland

WEEK 2

30/08/2009	Auckland	Bay of Plenty
29/08/2009	Counties Manukau	Waikato
29/08/2009	Northland	Auckland EP
29/08/2009	North Harbour	BYE

WEEK 3

5/09/2009	Bay of Plenty	North Harbour
5/09/2009	Auckland	BYE
5/09/2009	Auckland EP	Counties Manukau
5/09/2009	Waikato	Northland

WEEK 4

12/09/2009	North Harbour	Auckland EP
13/09/2009	Auckland	Waikato
12/09/2009	Northland	Counties Manukau
12/09/2009	Bay of Plenty	BYE

WEEK 5

19/09/2009	Auckland	North Harbour
19/09/2009	Northland	BYE
18/09/2009	Waikato	Auckland EP
17/09/2009	Counties Manukau	Bay of Plenty

WEEK 6

26/09/2009	Auckland	Northland
26/09/2009	Bay of Plenty	Auckland EP
26/09/2009	Waikato	BYE
25/09/2009	North Harbour	Counties Manukau

WEEK 7

3/10/2009	Auckland EP	BYE
4/10/2009	Northland	Bay of Plenty
2/10/2009	Counties Manukau	Auckland
1/10/2009	Waikato	North Harbour

UNDER 20's

DATE	HOME TEAM	AWAY TEAM
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WEEK 1

22/08/2009	Counties M	Waikato
	Northland	North Harbour
	Auckland	Bay Of Plenty

WEEK 2

29/08/2009	Counties M	Auckland
	Waikato	North Harbour
	Northland	Bay Of Plenty

WEEK 3

5/09/2009	North Harbour	Counties M
	Auckland	Northland
	Bay Of Plenty	Waikato

WEEK 4

12/09/2009	Waikato	Northland
	North Harbour	Auckland
	Counties M	Bay Of Plenty

WEEK 5

19/09/2009	Northland	Counties M
	Auckland	Waikato
	Bay Of Plenty	North Harbour

UNDER 18A

DATE	HOME TEAM	AWAY TEAM
Round 1	Waikato	BOP
	North Harbour	Auckland A
	Counties M	Auckland B
	Northland	BYE

Round 2	Waikato	Bye
5-Sep	Auckland B	BOP
	Counties M	North Harbour
	Auckland A	Northland

Round 3	BOP	North Harbour
12-Sep	Waikato	Auckland B
	Northland	Counties M
	Auckland A	BYE

Round 4	Auckland B	BYE
19-Sep	North Harbour	Waikato
	BOP	Northland
	Auckland A	Counties M

Round 5	BOP	Auckland A
26-Sep	Northland	Waikato
	North Harbour	Auckland B
	Counties M	BYE

Round 6	North Harbour	BYE
3-Oct	Auckland B	Northland
	Auckland A	Waikato
	Counties M	BOP

Round 7	BOP	BYE
	Waikato	Counties M
	Auckland B	Auckland A
	Northland	North Harbour

UNDER 18B

DATE	HOME	AWAY
29-Aug	King Country	Harlequins
	Thames Valley	Vikings
	Auckland Div	Bye

5-Sep	Harlequins	Thames Valley
	Vikings	Auckland Div
	King Country	Bye

12-Sep	Thames Valley	King Country
	Auckland Div	Harlequins
	Vikings	Bye

19-Sep	Auckland Div	Thames Valley
	Vikings	King Country
	Harlequins	Bye

26-Sep	King Country	Auckland
	Harlequins	Vikings
	Thames Valley	BYE

UNDER 16

DATE	HOME	AWAY			HOME	AWAY
POOL 1				POOL 2		
WEEK 1	Thames Valley	North Harbour		WEEK 1	Auckland	Bay of Plenty
5-Sep	Counties M	Waikato		5-Sep	Northland	King Country
WEEK 2	Waikato	Thames Valley		WEEK 2	Bay Of Plenty	Northland
12-Sep	North Harbour	Counties Manukau		12-Sep	King Country	Auckland
WEEK 3	Counties Manukau	Thames Valley		WEEK 3	Northland	Auckland
19-Sep	North Harbour	Waikato		19-Sep	King Country	Bay Of Plenty
WEEK 4	Semifinal	Semifinal		WEEK 4	Semifinal	Semifinal
26-Sep	Venue TBC			26-Sep	Venue TBC	
WEEK 5	FINAL					
27-Sep	Venue TBC					

SECONDARY SCHOOL GIRLS

DATE	HOME	AWAY
5-Sep	Auckland	North Harbour
	Counties Manukau	Northland
	Bay Of Plenty	Bye
12-Sep	Auckland	Bye
	Northland	Bay Of Plenty
	Counties Manukau	North Harbour
19-Sep	Northland	Auckland
	Bay Of Plenty	Counties Manukau
	North Harbour	Bye
26-Sep	Bay Of Plenty	Auckland
	North Harbour	Northland
	Counties Manukau	Bye
3-Oct	Auckland	Counties Manukau
	North Harbour	Bay Of Plenty
	Northland	Bye

UNDER 14

DATE	HOME	AWAY
12-Sep	Auckland	Counties Manukau
	North Harbour	Northland
19-Sep	Northland	Auckland
	Counties Manukau	North Harbour
26-Sep	North Harbour	Auckland
	Counties Manukau	Northland

4. Serious Injury Protocols

AT THE GROUND

Call 111 and arrange for an ambulance to transport the injured player to hospital. Ensure that there is emergency access available to the ground at all times. The amount of force required to knock someone unconscious is similar to that required to cause a spinal injury. If the player is unconscious do not move them before the ambulance/doctor has arrived UNLESS the player has stopped breathing. If the player has stopped breathing follow the principles of ABC (Airways/Breathing/Circulation) and administer CPR.

FOLLOWING THE MATCH

1. Serious injury report forms and Provincial Union follow up forms are available online at http://www.coachingtoolbox.co.nz/toolbox/index.php?option=com_content&task=view&id=241&Itemid=163 Serious injury forms must be returned to the Provincial Union for injuries that meet the following criteria:
 - Any head or neck injury that requires the player to be transported directly from the ground to an emergency department, hospital or after hours medical centre (both the match referee and the coach of the injured player must complete a report)
 - Any injury that results in the admission of a player to hospital (the coach of the injured player must complete a report)
 - Any injury that is expected to prevent a player from playing for a period of 8 weeks or longer (the coach of the injured player must complete a report)
 - Death (the coach of the deceased player must complete a report)
2. Coaches and referees must complete a serious injury form for those injuries meeting the criteria as soon as possible following the injury, and in all cases within 48 hours of the injury coming to their notice.
3. Provincial Unions must forward the form to the NZRU or enter it onto the Serious Injury Reporting module of the Player Management database with 24 hours of receipt.
4. In the event of a death, or if the player is hospitalised with a spinal injury or very serious head injury, call as a backup to the serious injury form to both Richard Skelly at the NZRU and Andrew Flexman at the Rugby Foundation with the latest information on the player's whereabouts and current situation is necessary ASAP. See the contact details at the bottom of the document.
5. If necessary, the Rugby Foundation will then arrange for counselling for the family of the injured player. If families have to be transported to the hospital (e.g. Burwood Spinal Unit) the Rugby Foundation will arrange for transportation and accommodation for family members as near to the location of the hospital as possible.

6. The NZRU has taken out two insurance policies that players can claim against.
 - a) The first is the All Player Insurance Policy for injuries resulting in permanent total disablement or death. The NZRU pays the premium on this policy.
 - b) The second is the 'voluntary' scheme, which teams can take out. The premium for this is \$550 per team (which works out to around \$25 per players in each team), and covers players for a maximum of \$3000 towards medical expenses, and provides assistance of up to \$200 towards the first week's wages for players who are off work as a result of their injury (ACC cover for entitlement claims that compensate for lost income does not come into play until after the first week). Please ensure all teams are aware of this policy. The schedules of benefits for each policy are attached at the end of this document.
7. If the injury is of sufficient severity that a claim against the NZRU All Players Insurance Policy may result, the Rugby Foundation will send insurance claim forms to the Provincial Union. Ensure that once insurance claim forms have been received that they are completed with all the relevant information and medical back up reports and returned to the NZRU Insurance Brokers with a copy to the Rugby Foundation.
8. The Rugby Foundation will then keep a watching brief on the injured player and any requirements the family may have.
9. Support from team and club members is important so please ensure that those parties are kept abreast of all developments and arrange visits to the injured player at his/her convenience.

5. Judicial Procedures

For the correct procedure in requesting disciplinary proceedings to be transferred to the 'home' Union see Section 2 of the NZRU Rules for Disciplinary Hearings (1st April 2008), Matches for which Provincial Unions have Jurisdiction, 6.(1)

SECTION 2 JURISDICTION

MATCHES FOR WHICH THE NZRU HAS JURISDICTION

3. Subject to any Tour Agreement with another National Union the IRB Regulations Relating to the Game and the SANZAR Tournament Rules, the NZRU shall have jurisdiction to hear and determine disciplinary proceedings in accordance with these Rules arising from or in connection with any of the following Matches played in New Zealand:
 - (a) NZRU representative team Matches;
 - (b) Trial Matches for all NZRU representative teams;
 - (c) Air New Zealand Cup Matches;
 - (d) Heartland Championship Matches;
 - (e) Women's Competition Matches;
 - (f) Ranfurly Shield Matches;
 - (g) Men's B Competition Matches;
 - (h) Non-Championship Matches between Provincial Union Senior "A" teams;
 - (i) Matches between an overseas Provincial Union Senior "A" team or equivalent and a New Zealand Provincial Union Senior "A" team; and
 - (j) such other Matches as the NZRU may from time to time determine.

MATCHES FOR WHICH PROVINCIAL UNIONS HAVE JURISDICTION

4. All other disciplinary proceedings arising from or in connection with any Match in New Zealand outside of those listed in Rule 3 shall be within the jurisdiction of Provincial Unions to hear and determine in accordance with these Rules.
5. Subject to Rule 6, the Union within whose boundaries a Match under Rule 4 is played shall have jurisdiction for any disciplinary proceedings arising from or in connection with that Match.
6.
 - (1) Where the Player or Person subject to disciplinary proceedings is a member of or associated with a Club affiliated to a Union other than the one in whose boundaries the Match is played, the disciplinary proceedings can, with the written agreement of both Unions, be transferred to the Union to which the Player's or Person's Club is affiliated ("the Home Union").
 - (2) In the event that the disciplinary proceedings are transferred to the Home Union, all references in these Rules to the Union shall be read as a reference to the Home Union and the Home Union shall be responsible for all aspects of the disciplinary proceedings from the time of the written transfer of jurisdiction. The other Union shall co-operate with the Home Union and provide the Home Union with all documents and information necessary for the Home Union to conduct disciplinary proceedings.
 - (3) For the avoidance of doubt, in the event that both Unions do not agree to move the disciplinary proceedings to the Union to which the Player's or Person's Club is affiliated, the disciplinary proceedings shall be dealt with by the Union in whose boundaries the Match was played.

- If a player is ordered off/sin binned the manager must inform their Union's office with the player's details before 9.00am Monday following.
- The Referee must fill out the ordering off form/sin bin form, completing all sections, and fax it to the referee's **HOME** provincial union CEO within 48 hours.
- The CEO receiving the report merely records date/time of receipt and forwards the report to the offending player's union.
- If the offender's player union has not received a referee's report by 48 hours they should make contact with the referee's rugby union to follow it up.
- The Union where the match was played, and the offence took place should advise the visiting union that they have a player/players sent off, and should be looking for a referee's report.
- The referee should be available by phone contact for any judicial procedures and if in the event of extreme circumstances and the referee is requested to attend, the offender's union will be required to reimburse the referee's travel and other expenses.
- In all cases the results of judicial hearings should be in writing and circulated to the CEO's/Chairman and Referees Association of all participating unions involved in that particular competition in which the incident occurred.

Note: *A player is suspended until they appear before the judicial committee, or receives the results from the judicial committee.*

After-Match Procedures

Two Provincial Union pins are to be presented, one to the opposition Captain and one to the opposition Player of the Day.

Results Procedures

Notification of results must be faxed / emailed through to your Provincial Union by 9.00am on the Monday following the game. The Provincial Unions will then send onto Kim Cordes from the North Harbour Rugby Union who will collate results / points tables each week.

Draws, results and standings can be located on the following website:

<http://draws.nzrugby.co.nz>

The following grades are found under the Northern Region tab:

NR Mens B
 NR U20
 NR U18
 NR U16
 NR U14
 NR SSG

